BRIGHT RIDERS SCHOOL ABU DHABI



PARENT HANDBOOK 2026-27

www.brightriders.ae

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Principal's Message

Dear Parents,



Welcome to the Academic Year 2026–27 at Bright Riders School, Abu Dhabi.
It is with great pride and optimism that I welcome both our returning families and those who are joining our BRS community for the first time. At Bright Riders School, we are united by a shared commitment — to nurture every child to become the very best version of themselves. Our vision and values guide us in creating a learning environment where excellence is pursued with purpose, character is developed with care, and every learner is empowered to thrive.

At the heart of BRS lies a deep commitment to student wellbeing. We firmly believe that children flourish academically when they feel safe, valued, and emotionally secure. Our pastoral care systems, wellbeing initiatives, and inclusive ethos ensure that every student feels seen, heard, and supported. A happy child is a confident learner, and confidence is the foundation of success.

As we prepare our students for an ever-evolving world, our curriculum continues to grow in both depth and relevance. Alongside strong academic foundations, we are proud to enhance learning through the integration of Artificial Intelligence within the curriculum — equipping students with the skills to think critically, innovate responsibly, and engage confidently with emerging technologies. In addition, our focus on financial literacy empowers students with practical life skills, nurturing informed, responsible decision-makers who understand the value of planning, resilience, and enterprise.

Education at BRS extends well beyond examination results. We are intentional about preparing students for life beyond school — fostering leadership, adaptability, global citizenship, and strong moral character. Through co-curricular opportunities, community engagement, and real-world learning experiences, we ensure our learners develop the skills and mindset needed to navigate the future with confidence and integrity.

Parental engagement remains one of the most powerful influences on a child's success. We deeply value our partnership with you. When school and home work together in trust and open communication, children thrive. Your encouragement, involvement, and shared belief in growth and perseverance strengthen the educational journey of your child.

This Parent Handbook has been designed to provide clarity, guidance, and insight into our policies, expectations, and the vibrant life of our school. I encourage you to read it carefully and to stay connected through our communication platforms throughout the year.

Together, let us make 2026–27 a year of growth, achievement, and meaningful progress — where every Bright Riders continues their journey toward becoming their best self.

Rachna Prakash

Principal

OUR VISION

To empower our learners with purpose and identity, to thrive today and build a brighter future for themselves and their communities.

OUR MISSION

Bright Riders School is a diverse and inclusive learning community committed to developing well-rounded, future-ready individuals. We empower students to:

- Discover and develop their unique potential through engaging, high-quality learning experiences.
- Think critically, act ethically, and lead with empathy in a global context.
- Embrace innovation, resilience, and adaptability in the face of change.
- Build meaningful connections with themselves, others, and the world around them.
- Design/develop & employ AI productively rather than merely consume it.

Our Values

Our core values, expressed through the acronym BASICS, shape the character of our community and form the foundation of our learning culture:

B - Balance: We value holistic growth, nurturing intellectual, emotional, physical, and social well-being.

A - Aspiration: We inspire ambition with purpose—encouraging high standards, goal-setting, and personal excellence.

S - Sustainability: We commit to building a future where progress thrives and nature endures.

I - Integrity: We lead with honesty, fairness, and accountability in all that we do.

C - Collaboration and Critical Thinking: We foster teamwork and inquiry to solve problems creatively and constructively.

S - Strength: We build resilience and courage, preparing learners to navigate complexity with confidence.

BRS-An Overview

Bright Riders School, Abu Dhabi, was established with the vision of delivering high-quality, value-based education to the Indian expatriate community while embracing the UAE's rich multicultural spirit. Over the years, it has grown into a dynamic, inclusive learning community that offers students a balanced blend of academic excellence, character formation, and co-curricular enrichment. Located in Mohammed Bin Zayed City, the school provides a nurturing and secure environment designed to meet international standards, with a strong emphasis on student safety and meaningful collaboration between parents and the wider community.

Following the Central Board of Secondary Education (CBSE), New Delhi curriculum, Bright Riders School offers classes from Kindergarten 1 to Grade XII (Science and Commerce streams) for students aged 4 to 18. The school is fully licensed and approved by the Abu Dhabi Department of Education and Knowledge (ADEK) and has been recognised with the "Most Improved School" award by ADEK, reflecting its commitment to continuous growth and quality enhancement. As a CBSE-affiliated institution, Bright Riders upholds strong academic standards and remains dedicated to empowering students with knowledge, values, and confidence to meet the evolving demands of the modern world.

Curriculum Framework

At Bright Riders School, our curriculum framework is designed to deliver academic excellence, global competencies, and future-ready skills while nurturing well-rounded individuals with strong values and leadership qualities. The framework integrates the CBSE curriculum with global best practices to ensure a balanced and progressive learning experience from Kindergarten to Senior Secondary School.

As an educational institution in the United Arab Emirates, Bright Riders School is committed to supporting the nation's vision for education and development. Our curriculum aligns with the aspirations of the UAE National Agenda, Vision 2031, and the UAE Centennial 2071, preparing students to contribute meaningfully to a knowledge-based, innovative, and globally connected society.

Commitment to UAE National Priorities and Cultural Values

Bright Riders School places strong emphasis on cultural awareness, national identity, and respect for the values and traditions of the United Arab Emirates. The curriculum is implemented in full alignment with the Ministry of Education (MOE) requirements.

Islamic Education is taught to Muslim students from Kindergarten to Grade 12, while Arabic is offered as a mandatory subject from Kindergarten to Grade 9 in accordance with national regulations. UAE Social Studies forms an important component of the curriculum, enabling students to understand the history, heritage, leadership vision, and achievements of the United Arab Emirates.

Curriculum Framework

The UAE National Identity Framework is embedded across subjects through cross-curricular learning experiences, projects, and school initiatives. Students are encouraged to develop a strong sense of belonging, respect for cultural diversity, and appreciation for the values that define the UAE.

Through this integrated approach, Bright Riders School ensures that students grow into responsible global citizens who are culturally aware, digitally competent, and future-ready, while remaining deeply respectful of the traditions and values of the UAE.

Teaching & Learning Philosophy

Our teaching philosophy is centred on student-focused, inquiry-driven learning that encourages curiosity, creativity, and independent thinking. Learning at Bright Riders School extends beyond the classroom to inspire students to explore ideas, solve problems, and apply knowledge in meaningful ways.

Our pedagogy emphasises:

- Inquiry-based and experiential learning
- Conceptual understanding rather than rote memorisation
- Differentiated instruction to support diverse learners
- Collaborative learning and peer engagement
- Continuous feedback and reflective learning

Teachers serve as facilitators and mentors, guiding students to take ownership of their learning while fostering confidence, resilience, and a lifelong love for learning.

Curriculum Framework

Kindergarten

The early years programme focuses on holistic development through inquiry, exploration, and play-based learning. The curriculum nurtures curiosity, creativity, and social development while building strong foundations in literacy, numeracy, and communication.

Key focus areas include:

- Language and communication skills
- Early numeracy and logical thinking
- Social and emotional development
- Creative expression and exploration
- Introduction to digital literacy, financial literacy, and Artificial Intelligence concepts

Primary School (Grades 1–5)

The primary curriculum emphasises conceptual understanding and skill development through an integrated and inquiry-driven learning approach.

Students develop strong foundations in:

- English, Mathematics, Science, and Social Studies
- Multilingual learning including French from Grade 3
- Creativity through Art, Music, and Performing Arts
- Physical education and well-being
- Digital literacy and emerging technologies

Curriculum Framework

The curriculum also integrates critical thinking, problem solving, collaboration, and communication skills.

Middle School (Grades 6–8)

During the middle school years, students engage in deeper academic exploration while developing independence and analytical thinking.

The curriculum focuses on:

- Strengthening subject knowledge across core disciplines
- Interdisciplinary and project-based learning
- Research and inquiry skills
- Technology integration and innovation

Students also begin exploring future-focused competencies including coding, robotics, and design thinking.

Skill-Based Learning (Grades 5–9)

Bright Riders School integrates skill-based education to prepare students for emerging careers and technological advancements. These programmes encourage creativity, innovation, and entrepreneurial thinking.

Students engage in areas such as:

- Coding and computational thinking
- Robotics and engineering design
- Artificial Intelligence fundamentals
- Design thinking and problem solving
- Entrepreneurship and innovation

Curriculum Framework

STREAMER Lab – Innovation & Experiential Learning

To further strengthen experiential learning, Bright Riders School will launch the STREAMER Lab in April 2026, an interdisciplinary innovation hub designed to encourage research, creativity, and technological exploration.

STREAMER represents:

Science | Technology | Research | Engineering | Arts | Mathematics | Entrepreneurship | Resilience

Through hands-on projects and collaborative learning, students gain exposure to:

- Robotics and automation
- Artificial Intelligence
- Coding and computational thinking
- Engineering design challenges
- Ethical and responsible AI practices

Senior Secondary School (Grades 11–12)

In Senior Secondary School, students can pursue specialised academic pathways aligned with their interests and future aspirations.

The school offers diverse subject combinations across:

Science Stream

Physics, Chemistry, Biology, Mathematics, Computer Science/Informatics Practices, Biotechnology, Economics, Physical Education

Curriculum Framework

Commerce Stream

Accountancy, Business Studies, Economics, Mathematics/Applied Mathematics, Informatics Practices, Entrepreneurship, Physical Education

Humanities Stream

Psychology, Sociology, Political Science, History, and Physical Education

Other electives
Painting, Marketing, Artificial Intelligence, and Yoga

Arabic continues to be offered as an optional subject for students in Grades 11 and 12, while Islamic Education remains compulsory for Muslim students in accordance with MOE regulations.

The flexibility of subject combinations enables students to build personalised academic pathways while preparing for leading universities worldwide.

Important Note:
Subjects such as History, Sociology, and Political Science will be offered only if the minimum teacher–student ratio of 1:15 is met.

Global Benchmarking & Academic Enrichment

The curriculum is strengthened through international assessment frameworks including:

• TIMSS (Trends in International Mathematics and Science Study) – strengthening analytical and problem-solving skills in Mathematics and Science

Curriculum Framework

• PISA (Programme for International Student Assessment) – developing real-world application of knowledge and higher-order thinking skills

• PIRLS (Progress in International Reading Literacy Study) – enhancing reading comprehension, critical analysis, and literacy development

• SAFAL (Structured Assessment for Analyzing Learning) – promoting competency-based assessment aligned with CBSE standards

• ASSET (Assessment of Scholastic Skills through Educational Testing) – providing detailed diagnostic insights into student learning and conceptual understanding

Together, these frameworks ensure a strong focus on analytical thinking, problem solving, and global competencies, preparing students to thrive in an increasingly interconnected world.

21st Century Skills Framework

At Bright Riders School, we place strong emphasis on developing the core competencies required for success in the modern world. Our curriculum is designed to nurture students who are innovative thinkers, responsible citizens, and confident leaders.

Students develop the following key skills:

• Critical Thinking – analysing information and solving complex problems
• Creativity & Innovation – generating ideas and designing solutions
• Collaboration – working effectively in diverse teams
• Communication – expressing ideas confidently and clearly
• Digital Literacy – responsible and effective use of technology

Curriculum Framework

- Global Awareness – understanding cultural diversity and global perspectives
- Resilience & Leadership – adaptability, responsibility, and initiative

University & Career Readiness Pathways

Bright Riders School is committed to preparing students for successful transitions to higher education and future careers.

From the Primary years onwards, students receive structured guidance through:

- Academic and career counselling to help identify interests and strengths
- Subject selection guidance aligned with university pathways
- Participation in Olympiads, innovation competitions, and academic enrichment programmes
- Opportunities for research projects, leadership activities, and portfolio development

Through these initiatives, students graduate with the academic strength, confidence, and global outlook required to pursue higher education at leading universities and to thrive in an ever-evolving world.

School Infrastructure & Facilities

BRS school takes pride in offering a stimulating and supportive learning environment equipped with modern infrastructure and top-tier facilities. Every space on our campus is thoughtfully designed to nurture curiosity, creativity, and holistic development.

SMART CLASSROOMS

Our classrooms are upgraded with advanced interactive panel learning system. These tech-enabled spaces make lessons more engaging, helping students understand concepts through visuals, simulations, and hands-on activities.

LIBRARY

The school library serves as a vibrant learning hub. With an extensive collection of books, reference materials, and periodicals, it encourages students to cultivate a love for reading and explore knowledge beyond the classroom.

SCIENCE AND ICT LABORATORIES

We offer well-equipped laboratories for Physics, Chemistry, Biology, and ICT. These labs provide students with practical exposure, enabling them to conduct experiments, discover new ideas, and develop essential scientific and technological skills.

PLAYGROUND AND SPORTS FACILITIES

Our sprawling playgrounds support a variety of sports, including football, basketball, athletics, and more. Dedicated spaces for indoor games and physical activities ensure that students remain active and develop teamwork, discipline, and sportsmanship.

SCHOOL CLINIC

The on-campus clinic is managed by qualified medical staff who ensure the health and well-being of all students. Regular health check-ups, first aid, and emergency care are provided to maintain a safe and supportive environment.

School Infrastructure & Facilities

GYMNASIUM

The gymnasium is designed to promote fitness and overall wellness. Equipped with age-appropriate equipment, it provides students with opportunities to enhance their physical strength, endurance, and coordination under proper supervision.

MUSIC ROOMS

Music rooms provide an inspiring environment for students to discover and develop their musical talents. The acoustically designed spaces allow students to practice, rehearse, and perform with clarity and confidence. The Music room serve as a dynamic centre where students learn to express themselves through melody, harmony, and teamwork.

AUDITORIUM/MULTI-PURPOSE HALL

The auditorium/Multi-purpose Hall is a central venue for school events, celebrations, competitions, assemblies, and cultural programmes. Designed with modern lighting and sound systems, it provides students with a professional space to showcase their talents. This hall also supports interactive learning through seminars, workshops, and guest lectures. Its spacious layout and flexible design make it ideal for hosting a wide range of academic and co-curricular activities.

CANTEEN

Our school canteen offers a clean, safe, and student-friendly environment where nutritious and freshly prepared meals are served. With a focus on promoting healthy eating habits, the canteen provides a variety of balanced food options catering to different tastes.

Hygiene, quality, and student well-being are always prioritized, making it a comfortable space for students to relax, refresh, and enjoy their break time.

Inclusion at Bright Riders School

Inclusion at Bright Riders School is a structured, whole-school system that ensures equitable access, participation, and progress for all students, including those with Additional Learning Needs (ALN) and Students of Determination (SOD). The school's inclusive ethos is embedded across teaching, leadership, policy development, and student support systems, ensuring that every learner feels safe, valued, and able to achieve their full potential.

All key school policies, including admissions, safeguarding, anti-bullying, curriculum, assessment, and health and safety, are reviewed annually through an inclusion lens. The Head of Inclusion works directly with the Senior Leadership Team (SLT) to oversee inclusive practices across the school. This includes leading tiered intervention systems, coordinating support resources, guiding staff professional development, monitoring provision maps, and conducting annual reviews of inclusion impact across departments and year groups.

Teaching and learning at BRS follow the principles of Universal Design for Learning (UDL) to ensure that the curriculum is accessible to all learners. Teachers embed differentiation, scaffolding, and flexible pacing within their planning and classroom instruction. Inclusion teachers work closely with classroom teachers through structured co-planning and co-teaching models, ensuring that adaptations are integrated within mainstream lessons. Learning Support Assistants (LSAs) are strategically allocated to students and classrooms, with a strong focus on promoting independence, self-regulation, and confidence.

Inclusion at Bright Riders School

Student progress is closely monitored through the Inclusion Register, Individual Provision Maps, and Inclusion Dashboards, which track academic achievement alongside social, emotional, and behavioural development. This data is regularly reviewed to identify barriers to learning, evaluate interventions, and inform targeted support strategies. This approach has strengthened Tier 1 classroom provision, allowing many students with ALN and SOD to access mainstream learning environments more effectively.

The identification of students with additional learning needs is carried out through a systematic screening and assessment process. Teachers monitor student progress through classroom observations, formative assessments, and academic performance data. Where concerns arise, the Inclusion Department conducts further evaluation using standardised assessment tools and diagnostic screening measures to identify specific learning needs. These assessments help determine the level of support required and guide the development of individualized intervention strategies.

Based on assessment outcomes, students are supported through appropriate accommodations and access arrangements to ensure equitable participation in learning and assessments. These accommodations may include differentiated instruction, modified tasks, extended time during assessments, assistive technologies, small-group support, and adapted learning materials. Individual Provision Plans are developed to outline targeted strategies, interventions, and accommodations tailored to each student's needs.

Inclusion at Bright Riders School

To support students' emotional and learning needs, each cycle has dedicated spaces known as RETREAT Rooms (Reach, Engage, Teach, Respect, Empower, Accept, and Thrive). These rooms provide a calm, structured, and supportive environment where students can regulate their emotions, reduce stress, and regain focus before returning to class. The RETREAT spaces are designed to help students develop self-regulation skills, receive targeted support, and re-engage positively with their learning in a safe and nurturing setting.

Support services are coordinated through the Inclusion Action Team, which includes inclusion teachers, LSAs, and relevant academic staff. The team meets regularly to review student progress, plan interventions, and ensure effective implementation of support strategies. Inclusion teachers also provide ongoing coaching to classroom teachers on curriculum adaptations, differentiated instruction, and inclusive classroom practices.

Bright Riders School further strengthens its inclusive provision through collaboration with in-school specialist services and external therapy centres. These partnerships enable students to access therapeutic support such as speech and language therapy, occupational therapy, educational psychology services, and other specialised interventions when required. This collaborative approach ensures that therapeutic strategies align with classroom learning and support the holistic development of each student.

Through strong collaboration between leadership, teachers, specialists, and families, inclusion at BRS operates as a proactive and evidence-based system rather than a reactive support service. Classrooms adapt to meet diverse needs, enabling students to develop independence, resilience, confidence, and a strong sense of belonging within the school community.

Parent Communication Protocol

At BRS Abu Dhabi, we are committed to maintaining transparent, respectful, and effective communication between home and school. Our aim is to ensure that all queries, feedback, or concerns are addressed promptly and with minimal disruption to teaching and learning.

Your ward's Class Teacher is the first point of contact for classroom-related matters such as academic progress, behaviour, and daily concerns.

If further support is required, please contact the respective

- Section Head: Ms. Maya Sharma – maya.sharma@brightriders.ae
- Grades 1 & 2: Ms. Shilpa Acharya – shilpa.acharya@brightriders.ae
- Grades 5 & 7: Ms. Sreechithira Satheesh – sreechithira.satheesh@brightriders.ae
- Grades 6 & 8: Ms. Pratima Kaushik – pratima.kaushik@brightriders.ae
- Grades 9 & 10: Mr. Peter Almeida – peter.almeida@brightriders.ae
- Grades 11 & 12: Ms. Prasuna Vissapragada prasuna.vissapragada@brightriders.ae

Unresolved concerns may be escalated to your ward's
KG Head: Ms. Frenny Lewis – frenny.lewis@brightriders.ae
Grade 1 to 4 Supervisor: Ms. Fawziah Ubayathulla – fawziah.ubayathulla@brightriders.ae
Grade 9 to 12 Supervisor: Mr. Arun Kumar – arun.kumar@brightriders.ae

For operations:
- Facilities: facilities@brightriders.ae
- IT: itsupport@brightriders.ae

Parent Communication Protocol

Certain serious issues may be raised directly with the Cycle Supervisor, Principal, BOG, such as:

- Inappropriate staff behaviour
- Bullying, physical abuse, emotional distress, or child safety concerns or any other sensitive & confidential matter.

These are treated with urgency, confidentiality, and immediate action.

Preferred Channels of Communication:

- Digital Campus (DC Netra): For contacting teachers, Section Heads, and Supervisors
- Email: For Section Heads and Supervisors (as listed above)

Communication Escalation matrix for your reference:



We request that all communication be respectful and succinct. Staff aim to respond within two working days. In-person meetings can be arranged with prior appointment.

Parent Communication

DC NETRA- PARENT PORTAL & BRS MOBILE APP



E-MAILS

MONTHLY NEWSLETTERS & E-MAGAZINE



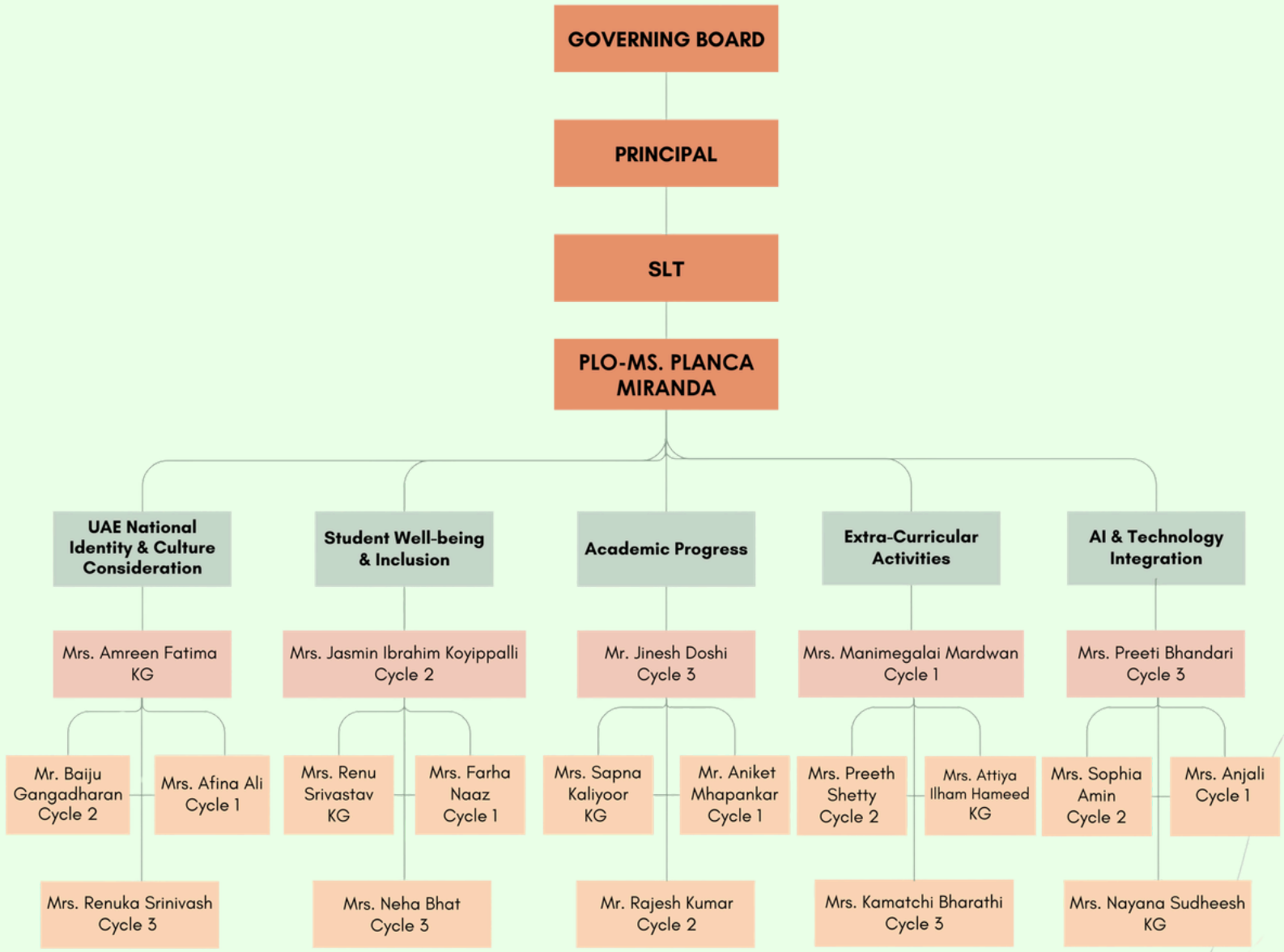
SOCIAL MEDIA PLATFORMS

WHATSAPP BROADCAST MESSAGE





PARENT REPRESENTATIVES ORGANIZATION CHART



Parent Code of Conduct

Fostering Excellence, Respect, and Partnership

At Bright Riders Abu Dhabi, we cultivate a culture of excellence, integrity, and mutual respect. As a parent/guardian, your partnership is vital in nurturing student growth and success. This Code of Conduct outlines our expectations for engagement with the school community, ensuring a safe, supportive, and inclusive environment for all.

1. Upholding Respect and Courtesy

- Treat all with dignity: Staff, students, and parents deserve respect and kindness.
- Maintain a positive tone: No aggression, inappropriate language, or hostility toward the school community.
- Dress modestly: Adhere to school and cultural norms
- Respect school property: Care for facilities and resources.

2. Effective Communication

- Communicate effectively: Use official channels (email, meetings) for concerns.
- No social media grievances: Address issues directly with the school.
- Stay informed: Check school platforms regularly for updates.

3. Supporting Academic Success

- Be involved: Attend meetings, support homework, and engage in your child's education.
- Reinforce school values: Uphold rules and expectations at home.
- Encourage responsibility: Punctuality, deadlines, and accountability.

Parent
Code of Conduct

4. Promoting Attendance and Punctuality

- Ensure your child attends school regularly and arrives on time; report absences promptly.
- Support school attendance policies; avoid vacations or absences that disrupt learning.
- Submit leave requests through official systems (e.g., Phoenix) with supporting documentation.

5. Engaging in School Life

- Participate in activities, volunteer opportunities, and events to foster community spirit.
- Refrain from entering classrooms or buildings without permission; respect safety protocols.
- Wear Parent ID Lanyards when entering the school.

6. Focusing on Positive Behavior

- Support school discipline policies and the Behaviour for Learning Policy.
- Address behavioral issues with your child constructively and collaborate with staff.

7. Caring for School Resources

- Encourage your child to respect facilities, equipment, and resources.
- Take responsibility for any damage caused by your child according to school policies.

Parent Code of Conduct

8. Prioritizing Health and Wellbeing

- · Ensure your child is well-rested, nourished, and prepared for school daily.
- · Inform the school of medical or special needs and collaborate on support.

9. Resolving Conflicts Constructively

- Follow steps for addressing concerns: start with the teacher, then school leadership if needed.
- Avoid direct contact with other students/parents for student-related matters; let the school handle them.

10. Building a Positive Community

- Be a role model of kindness, inclusiveness, and respect for diversity.
- Work collaboratively with parents and staff to promote a safe, supportive environment.

11. Maintaining Confidentiality

- Respect privacy of students, staff, and families in events or discussions.
- Do not share personal matters concerning other families without permission.

Parent
Code of Conduct

12. Respectful Communication

Parents are expected to refrain from making assumptions or sharing unverified information on public platforms, including social media.

13. Representation

Parents should not represent the collective opinion of the school community or any group within it unless explicitly authorized to do so.

Acknowledgement:

Please complete the form by clicking on the **'Click Here'** button below to acknowledge that you have read and understood the Parent code of Conduct.

CLICK HERE

Parent Engagement and Volunteering

Get Involved at Bright Riders School!

We love having parents participate in our school community! Here's how you can engage:

- Classroom Support: Assist our teachers with activities, events, or projects.
- Event Volunteering: Help with sports days, cultural events, or field trips.
- Parent Association: Join our PTA meetings & initiatives.
- Guest Talks: Share your expertise or profession with students on the class assembly day.
- Field Trips: Support the educational outings
- Library Support: Help with book clubs, reading sessions.
- Sports & Clubs: Coach or assist with sports teams, clubs, or extracurricular activities.
- Cultural Events: Share your culture, music, or traditions with us!
- Career Day: Inspire students by sharing your career experiences.Help bringing in career experts.
- Craft & Art: Help with art projects, craft sessions, or decorating classrooms.
- Tech Support: Assist with tech issues, coding clubs, or digital projects.

Your involvement enriches our school experience!

Student Code of Conduct

School Timings:

- Monday to Thursday: 7:50 a.m. to 2:35 p.m.
- Friday: 7:50 a.m. to 11:20 a.m.

Rules to be Strictly Followed by All Students:

- Punctuality is mandatory; students should arrive on time for school and all classes.
- Students must participate respectfully in the morning prayers and stand at attention for the national anthem.
- Students must not leave the classroom without prior permission of the teacher and without the class pass, except during break time, P.E. period or when they are called for a specific purpose eg; lab etc. and they should move between classes in an orderly manner.
- Students must not stand outside class during change of class and they should report to class immediately after the break time.
- Students must wear the prescribed school uniform on all working days and during school events, unless instructed otherwise.
- Uniforms should be neat, clean, and properly ironed to maintain a disciplined appearance.
- Students of Grades 5 to 12 must wear their blazers every day. The school-provided pullover may be worn with the physical education uniform or during winter.

Student Code of Conduct

- Shoes and socks must follow the school guidelines and be worn correctly; no other form of footwear is permitted.

Hair must be clean and neatly groomed:

- Boys should maintain a neat, short, and properly groomed haircut.
- Girls should tie their hair neatly using school-approved hair accessories. Girls in Grades 1–4 may use red hairbands or clips, and must make plaits with red rubber bands or red ribbons.
- Hair colouring or streaking is strictly prohibited.
- Girls in Grades 5–12 may use black hairbands or clips, and must make plaits with black rubber bands or black ribbons.
- Girls who wear scarves can only wear black-coloured scarves.
- No excessive jewelry, makeup, nail polish, or fashion accessories are allowed in school.
- PE/Sports uniform must be worn only on designated days as instructed by the school.
- Students must avoid torn, tight, or revealing clothing during non-uniform days; outfits must be modest and appropriate for a school environment.
- ID cards must be worn at all times inside the school campus.
- Respectful behavior towards teachers, staff, and peers is expected at all times.
- Students must maintain discipline in classrooms, corridors, and all school areas.

Student Code of Conduct

- Students should not litter the classroom or play area. They must not play with water in the classroom or the bus area.

- Shouting or whistling is not allowed in the school premises.

- Use of abusive language, bullying, or any form of misconduct is strictly prohibited.

- Use of abusive language and misbehavior with classmates/ schoolmates will call for strict disciplinary action.

- Acts of cyber-bullying are strictly prohibited in school and will result in stern disciplinary action. Parents may refer to the Anti-bullying Policy available on the CLP for further details.

- Students cannot use social networking sites to bring disrepute to the school. They cannot make any explicit reference to the school and are also barred from using such sites to abuse faculty and other students of the school. No offensive language or content about the school, faculty or students will be tolerated and students found guilty of the same will be subject to punitive action.

- The school has zero tolerance policy on using, possessing, distributing or being under the influence of alcohol, cigarette, nicotine or other intoxicating substances.

Student Code of Conduct

- Students must not engage in any form of aggressive behaviour—physical, verbal, or emotional. Repeated aggressive actions will lead to strict disciplinary measures as per school policy.

- No sharp or pointed instruments or hazardous objects such as lighters are to be brought to school.

- If the student is found absconding from class despite attending school, disciplinary action will be taken according to school discipline policy.

- Students must treat the school property with respect. Care must be taken of all school property and no student should scratch, spoil the desk, damage or deface any school furniture; or in any way damage things belonging to others. Damage done even by accident should be reported immediately to the class teacher or Supervisors. Any damage done willfully need to be compensated by those responsible. Anyone noticing damage should report the same to the school authorities, even if he or she does not know who has done it.

- Students having to visit the clinic for any reason must present the clinic slip on returning to class.

- Students are not allowed to visit the canteen at any time, other than the break time and after the school day for students who are staying back.

- Students are expected to always greet teachers as they move past them during school hours.

Student Code of Conduct

- Students must refrain from stealing articles from school/fellow students or faculty. If found being involved in the above, they will be subject to punitive action.
- Mobile phones or electronic gadgets are strictly prohibited in school premises unless permitted by the school. Students found using the mobile phones will be accountable for the consequences and the phone will be confiscated.
- Responsibility for Personal Belongings: The school will not be responsible for any loss or damage to students' personal valuables, including gold ornaments, electronic devices, expensive watches, money etc.
- Students should abide by the classroom guidelines. They must submit assignments and homework as per the schedule. Latecomers, uniform defaulters and children who do not complete their homework will be issued a warning letter.
- Students should respect the seniors and treat the juniors with care and affection. They should obey the instructions of the student leaders and refrain from arguing with them.
- Students should follow all safety rules within the school premises.
- Cleanliness must be maintained—students should keep their surroundings neat and litter-free.

Student Code of Conduct

- Students must walk in proper line and shall not be seen running around even during break time inside the school premises.
- Students must keep their tone down while speaking to teachers and all elders. They must talk respectfully with members of the support staff.
- Students must not indulge in any activity detrimental to the reputation of the school. Students must behave appropriately outside the school campus while wearing the school uniform.
- Any irregularity, absence, or leave must be communicated to the school through proper channels in advance. In case of an emergency absence, an email should be sent to the class teacher before 7:30 a.m. on the same day.
- Respect for cultural, social, and individual differences must be shown.
- Students should refrain from offering gifts to teachers.
- Academic honesty must be upheld—cheating or malpractice is strictly forbidden.

Extra-Curricular Activities (ECAs)

At Bright Riders School, we believe that education extends beyond the classroom. Our structured Extra-Curricular Activities (ECA) Programme provides students with opportunities to develop physical skills, creativity, teamwork, discipline, and confidence in a supervised and purposeful environment.

Introduced in November 2025, the formal after-school ECA programme is available for students in Grades II to IX and XI. Activities are conducted from 2:45 p.m. to 3:45 p.m. under the supervision of qualified staff.

The programme includes a variety of sporting, performing arts, and skill-based activities such as:

- Swimming
- Athletics
- Basketball
- Cricket
- Volleyball
- Badminton
- Football
- Table Tennis
- Yoga
- Chess



Extra-Curricular Activities (ECAs)



- Classical Vocal Music
- Instrumental Keyboard
- Classical Dance (Kathak)
- Art & Craft
- Fine Arts

All ECAs operate on a structured enrolment system and are:

- Registration-based
- Subject to minimum student numbers
- Limited in capacity (maximum 15 students per activity)
- Supervised with a 1:15 teacher–student ratio

Details regarding available activities, schedules, and registration procedures are shared via school circulars and the Parent Portal. Fees, where applicable, must be paid prior to commencement.

Through this programme, the school seeks to promote holistic development while ensuring safety, structure, and meaningful engagement beyond regular academic hours.



Blue Star
School Buses Transportation

Blue Star Transportation, a well acknowledged transportation firm in Abu Dhabi, dedicated to providing high-quality bus services to students. With extensive experience in the field, we are committed to provide a reliable and secure bus service, ensuring safety and happiness to student community and their parents.

As safety is our highest priority, all buses comply with the regulations of Abu Dhabi Department of Transport (DOT) and the guidelines of Department of Education and Knowledge (ADEK). Our experienced Drivers and Bus Supervisors undergo regular training sessions to ensure the safety and security of the students.

Blue Star may not be able to ensure service coverage for all bus routes, particularly in remote areas, as requested by parents. Therefore, before proceeding with any location changes, kindly verify the availability of service in the respective area.

Our transportation office will be available to assist during the following hours:

- Monday to Thursday: 7:50 am to 02:30 pm
- Friday: 7:50 am to 12:00 pm
- Sunday: 8:30 am to 2:00 pm

Payment methods:

- In-person payments (cash or cheque) at the transportation office
- Account Transfer
- Cash deposit via ATM

(Cheque payable in favour of Fine Star School Buses Transportation)

Bank Account Details:

Bank Name: Abu Dhabi Commercial Bank (ADCB)
Account Name: Fine Star School Buses Transportation
Account No.: 105-307-850-20001
IBAN No.: AE-8700-300105-307850-20001
Branch: Al Nahyan
Swift Code: ADCBAEAA

Fee Due Dates:

- 1st Term(April-June) - April 10
- 2nd Term(September- December) - September 10
- 3rd Term(January- March) – January 10



Bell Timings for the AY 2026-27

Monday to Thursday -Block A

Period	Timings
Attendance/ Prayer	7:50 am to 7:55 am
1	7:55 am to 8:35 am
2	8:35 am to 9:15 am
BREAK	9:15 am to 9:35 am
WELLNESS	9:35 am to 9:40 am
3	9:40 am to 10:20 am
4	10:20 am to 11:00 am
5	11:00 am to 11:40 am
6	11:40 am to 12:20 pm
BREAK	12:20 pm to 12:40 pm
WELLNESS	12:40 pm to 12:45 pm
7	12:45 pm to 1:25 pm
8	1:25 pm to 2:05 pm
9	2:05 pm to 2:35 pm
DISPERSAL	2:30 pm to 2:40 pm

Monday to Thursday -Block B

Period	Timings
Attendance/ Prayer	7:50 am to 7:55 am
1	7:55 am to 8:35 am
2	8:35 am to 9:15 am
3	9:15 am to 9:55 am
BREAK	9:55 am to 10:15 am
WELLNESS	10:15 am to 10:20 am
4	10:20 am to 11:00 am
5	11:00 am to 11:40 am
6	11:40 am to 12:20 pm
7	12:20 pm to 1:00 pm
BREAK	1:00 pm to 1:20 pm
WELLNESS	1:20 pm to 1:25 pm
8	1:25 pm to 2:05 pm
9	2:05 pm to 2:35 pm
DISPERSAL	2:30 pm to 2:40 pm

Bell Timings for the AY 2026-27

FRIDAY Block A

Period	Timings
Attendance/ Prayer	7:50 am to 7:55 am
1	7:55 am to 8:35 am
2	8:35 am to 9:15 am
BREAK	9:15 am to 9:35 am
3	9:35 am to 10:15 am
4	10:15 am to 10:45 am
5	10:45 am to 11:15 am
DISPERSAL	11:15 pm to 11:20 pm

FRIDAY Block B

Period	Timings
Attendance/ Prayer	7:50 am to 7:55 am
1	7:55 am to 8:35 am
2	8:35 am to 9:15 am
3	9:15 am to 9:55 am
BREAK	9:55 am to 10:15 am
4	10:15 am to 10:45 am
5	10:45 am to 11:15 am
DISPERSAL	11:15 pm to 11:20 pm



School Fee Structure
AY 2026-27

Period	TERM 1	TERM 2 *	TERM 3*	TOTAL
KG1 & KG2	3,520	3,520	3,510	10,550
GRADE 1 & 2	4,550	4,540	4,540	13,630
GRADE 3 & 4	4,580	4,580	4,570	13,730
GRADE 5	5,080	5,070	5,070	15,220
GRADE 6	5,580	5,570	5,570	16,720
GRADE 7	6,070	6,070	6,060	18,200
GRADE 8 & 9	6,610	6,600	6,600	19,810
GRADE 10	6,800	6,800	6,800	20,400
GRADE 11	7,070	7,060	7,060	21,190
GRADE 12	7,300	7,300	7,290	21,890

NOTE: Fee Structure may change as per the ADEK approval

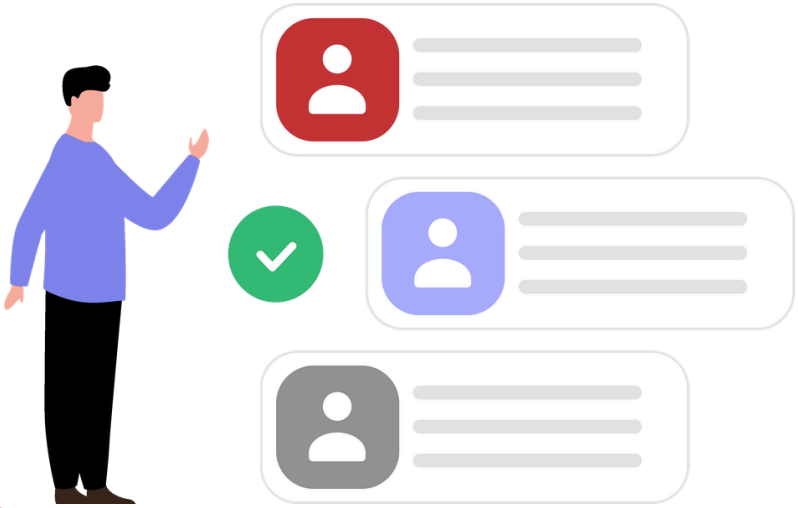
The school adheres to the fee payment guidelines and regulations set forth by ADEK. Parents are required to comply with these guidelines for all fee-related matters.

Key Contacts

PRINCIPAL- Rachna Prakash	principal@brightriders.ae
KG Head- Mrs. Frenny Lewis	frenny.lewis@brightriders.ae
KG Section Head- Mrs. Maya Rajesh	maya.rajesh@brightriders.ae
Grade 1 to 4 Supervisor- Mrs. Fawziah Ubayathulla	fawziah.ubayathulla@brightriders.ae
Grade 1 & 2 Section Head- Mrs. Shilpa Acharya	shilpa.acharya@brightriders.ae
Grade 5 & 7 Section Head- Mrs. Sreechithira Satheesh	sreechithira.satheesh@brightriders.ae
Grade 6 & 8 Section Head- Mrs. Pratima Kaushik	pratima.kaushik@brightriders.ae
Grade 9 to 12 Supervisor-Mr. Arun Kumar	arun.kumar@brightriders.ae
Grade 9 & 10 Section Head- Mr. Peter Almeida	peter.almeida@brightriders.ae
Grade 11 & 12 Section Head- Mrs. Prasuna Vissapragada	prasuna.vissapragada@brightriders.ae

Key Contacts

Social Worker- Mrs. Prakrithi Parthakochi	prakrithi.parthakochi@brightriders.ae
Career Counsellor- Mrs. Hajara Chettali	hajara.chettali@brightriders.ae
Inclusion Head- Ms. Arshiya Siddique	arshiya.siddique@brightriders.ae
Accounts Department	feepayment@brightriders.ae
Admission Department	admissions@brightriders.ae
IT Department	itsupport@brightriders.ae
Reception	info@brightriders.ae



Learning Resource Center

BRS School Library

The Bright Riders School Library is a key learning hub that supports teaching, learning, research, and creativity. Designed to inspire curiosity and independent learning, the library offers a calm, welcoming space where students and staff can explore ideas, read widely, and access reliable information.

The school has four well-equipped libraries: one Primary Library, two Middle Section Libraries, and one Secondary Library, together holding over 19,000 books. The collection includes textbooks, reference materials, fiction, non-fiction, periodicals, hobby-related books, poetry, short stories, travel guides, and general knowledge resources. A dedicated Arabic collection further supports the study of UAE culture, language, and heritage.

RAZ-PLUS – Reading A to Z

Raz-Plus is a comprehensive blended learning platform that includes the curricular support teachers need and the personalized resources necessary to improve students' reading skills. With more than 50,000 resources that include more than 3,000 leveled books and readers available in multiple formats. The BRS Library is subscribed to this platform, allowing students to explore all these resources and enhance their reading development.

Digital Library

The school has launched the BRS Digital Library, a comprehensive digital platform providing students with easy access to a wide range of study materials, fiction and non-fiction books. This initiative ensures that learning resources are available anytime, supporting both classroom learning and independent study.

Learning Resource Center – Library Rules

- School rules and discipline apply in the library at all times.
- Students must carry their school ID card to enter.
- Maintain absolute silence and use the library responsibly.
- All students from Grades 1–12 have one library period each week, while only students in Grades 5–12 are permitted to check out books.
- Eating and drinking are not allowed.
- Laptops may be used only for academic work.
- Noise, disturbance, and inappropriate behavior are not permitted.
- Academic group discussions are allowed if kept quiet.
- Students are not allowed to bring personal belongings or personal books to the library.
- Keep the library clean—dispose scrap paper, stack books neatly, and push chairs back. • Do not leave personal belongings unattended.
- Always use a shelf marker when taking books from shelves.
- Do not exchange borrowed books with friends.
- Lost or damaged books must be replaced or paid for.

Borrowing Policy for Students and Staff

- Students are allowed to borrow one book for one week.

- Students must return the borrowed book within one week from the date of issue.

- Staff may borrow two books (fiction or non-fiction) at a time for a period of two weeks, and textbooks for a period of one year.

- No books will be issued during vacations.

- Periodicals and magazines are not issued for borrowing.

- Loans may be renewed if the books are not required by another user. Special rules may apply for high-demand items.

- Library materials issued to one person may not be transferred to another. The borrower is responsible for the safekeeping and timely return of all borrowed items.

- All library materials must be returned within the stipulated loan period.



Health & Safety

At Bright Riders School, we prioritize your child's well-being. Here's is what you need to know...

Sickness: Keep kids home if they're unwell. Notify us if your child has an infectious disease.

Medical Emergencies- We'll contact you ASAP in case of an emergency.

Medication-Only school-nurses administer medication with written parental consent.

Safety Drills- Regular Mock fire & safety drills are conducted.

Hygiene-Handwashing & cleanliness are encouraged.

Let's work together to keep our school safe & healthy!!



General Laboratory Rules

Follow Instructions:

- Enter the lab only with the teacher's permission.
- Read and follow all written and verbal instructions carefully.

Safety First:

- Always wear a lab coat and safety goggles when required.
- Tie back long hair and avoid loose clothing.

Handle Equipment Carefully:

- Use instruments, glassware, and lab apparatus only as instructed.
- Report any broken or damaged equipment immediately.



No Eating or Drinking:

- Food, drinks, and chewing gum are strictly prohibited in the lab.

Keep the Lab Clean:

- Keep your workstation neat and tidy.
- Dispose of waste only in designated containers.
- Clean your area before leaving.

Be Alert:

- Do not run, play, or engage in distracting behavior inside the lab.
- Avoid touching lab materials or equipment unless told to do so

General Laboratory Rules

Handle Chemicals & Specimens Safely:

- Never smell, taste, or touch chemicals unless instructed.
- Use gloves when necessary.
- Handle biological specimens and samples with care.

Proper Use of Electrical Equipment:

- Ensure your hands are dry before touching electrical equipment.
- Switch off devices after use.

Fire & Heat Safety:

- Keep flammable materials away from open flames.
- Use tongs and heat-resistant gloves when handling hot objects.

Report Accidents Immediately:

- Inform the Teacher/ the Lab Assistant. about any spills, cuts, burns, or injuries—no matter how small.

Follow End-of-Lab Procedures:

- Turn off burners, water taps, and electrical device.
- Return all equipment to its proper place.
- Wash your hands before leaving the lab.



Enrollment and Withdrawal Policy

Bright Riders School follows transparent enrollment and withdrawal procedures in accordance with the regulations of the Abu Dhabi Department of Education and Knowledge (ADEK).

Student enrollment is subject to the availability of seats, completion of the admission process, submission of required documentation, and compliance with ADEK age and grade placement guidelines. All enrolled students are registered in the ADEK Enterprise Student Information System (eSIS) once documentation is verified and admission requirements are completed.

Parents who wish to withdraw their child from the school are required to submit a written request to the school administration and complete the official withdrawal process in accordance with school procedures and ADEK regulations. A Transfer Certificate will be issued after the completion of the clearance process and settlement of any outstanding fees.

For detailed information regarding admission requirements, documentation, timelines, fee implications, and withdrawal procedures, parents are requested to refer to the Enrollment and Withdrawal Policy available on the school website.

Assessment & Reporting

Assessment

1) Formative Assessment – Assessment for Learning (AfL)

At BRS, assessment is an integral part of teaching and learning and takes place throughout every unit of study. At times, assessment may also span two or more units to evaluate deeper understanding. This ongoing process is known as Assessment for Learning (AfL) or formative assessment.

Formative assessment helps teachers understand how students are progressing during the learning process. Teachers use this information to adapt their instruction so that all students are appropriately supported, challenged, and able to make steady progress.

Formative assessment enables teachers to identify:

- Where students are in their learning
- What they need to learn next
- How they can improve and achieve their goals

Our approach is guided by clear principles. Teachers and students share a clear understanding of what has been learned and what comes next. Success criteria are communicated clearly, and feedback is timely, constructive, and focused on improvement.

Assessment & Reporting

Assessment also includes meaningful classroom interactions such as questioning, discussion, active listening, and thoughtful written responses.

AfL goes beyond marks and grades. It emphasises growth, understanding, and continuous improvement. Students are encouraged to take ownership of their learning by setting goals, reflecting on their work, and providing peer feedback. These skills are explicitly taught and supported, and the curriculum remains flexible to allow students to apply them effectively.

Assessment information is used to guide individual support and inform grade-level planning, ensuring continuous improvement in teaching and learning across the school.

2) Summative Assessment

At BRS, graded assessments are conducted at key points during the academic year to formally evaluate student progress. These are known as summative assessments.

They typically take place at the end of each term or major unit of study.

Summative assessments measure the knowledge and skills students have acquired, including their understanding, application, and retention of key concepts. They help determine students' level of achievement and mastery of the curriculum.

Assessment & Reporting

The data from these assessments also helps teachers evaluate the effectiveness of instruction and identify areas for improvement in future curriculum planning. Additionally, summative assessments provide transparent information that supports school leaders in evaluating the effectiveness of programmes and curriculum delivery.

Standardised and External Assessments

In Grades 1 to 9, students participate in selected external and standardised assessments during the academic year. These assessments provide reliable benchmarking data that complements teacher evaluation and helps monitor long-term student progress.

Key assessments include:

NGRT (New Group Reading Test)

Conducted for Grades 1 and 2 in line with ADEK guidance. NGRT is a standardised reading assessment that evaluates students' reading comprehension, vocabulary, and literacy skills, providing early insights to support targeted instruction and intervention.

Assessment & Reporting

ASSET (Assessment of Scholastic Skills through Educational Testing)

A skill-based diagnostic benchmarking test developed by Educational Initiatives (Ei) for Grades 3–9. It measures conceptual understanding in English, Mathematics, and Science, focusing on application of knowledge rather than rote learning.

CAT4 (Cognitive Abilities Test)

Used internationally and widely across UAE schools for Grades 3–9. CAT4 assesses cognitive ability in four areas:

- Verbal reasoning
- Non-verbal reasoning
- Quantitative reasoning
- Spatial reasoning

These insights help teachers understand students' learning potential and tailor instruction accordingly.

CBSE SAFAL (Structured Assessment for Analysing Learning)

A competency-based diagnostic assessment conducted by CBSE for Classes 5 and 8. SAFAL evaluates students' ability to apply concepts, think critically, and demonstrate deeper understanding of the curriculum.

Assessment & Reporting

International Benchmark Assessments

Students in the UAE also participate in international benchmarking studies coordinated by the Ministry of Education and ADEK.

PISA (Programme for International Student Assessment)

Conducted every three years by the OECD. It assesses the ability of 15-year-old students to apply knowledge and skills in reading, mathematics, and science to real-world situations.

UAE participation cycles include:

2009, 2012, 2015, 2018, 2022 and 2025.

PIRLS (Progress in International Reading Literacy Study)

Conducted every five years by the International Association for the Evaluation of Educational Achievement (IEA). PIRLS measures reading comprehension and literacy development in Grade 4 students.

Recent UAE participation cycles include:

2011, 2016, 2021 and 2026.

Assessment & Reporting

TIMSS (Trends in International Mathematics and Science Study)

Conducted every four years by the IEA. TIMSS evaluates Grade 4 and Grade 8 student achievement in Mathematics and Science.

Recent UAE participation cycles include:

2011, 2015, 2019, and 2023.

These international assessments allow the UAE education system and individual schools to benchmark student performance globally and identify areas for improvement in teaching and learning.

Reporting Assessment

BRS reports are issued at the end of each term and provide a comprehensive overview of each student's academic progress and development.

Each report includes:

- Attainment in each subject
- A summary of the student's attitude to learning and classroom engagement
- Identified strengths and targets for improvement
- A personalised comment from the class teacher offering further insight and encouragement.

Assessment & Reporting

These termly reports are supported by regular communication with parents, including parent-teacher meetings and follow-up discussions where required.

Our aim is to ensure that families remain well-informed and actively involved in their child's learning journey.

Academic Integrity

At Bright Riders School, students are expected to demonstrate honesty and integrity in all forms of assessment. All submitted work should reflect the student's own understanding and effort.

Teachers guide students in developing responsible academic practices, including proper use of sources, independent work, and ethical use of digital tools. Any form of plagiarism, copying, or inappropriate assistance during assessments is addressed in accordance with the school's Academic Integrity Policy.

Parents are encouraged to support their children by ensuring that home assignments and projects reflect the student's independent work and genuine effort.

Use of Assessment Data

Assessment data is carefully analysed to support continuous improvement in teaching and learning.

Assessment & Reporting

Teachers review assessment outcomes to:

- identify strengths and learning gaps
- plan targeted intervention and enrichment
- adjust instructional strategies
- support students requiring additional guidance

At a whole-school level, assessment data also supports curriculum review, academic planning, and the monitoring of student progress across grade levels.

This ensures that teaching practices remain responsive to student needs and aligned with national and international standards.

Attendance and Punctuality Policy

1. Introduction

At BrightRiders Abu Dhabi, we prioritize regular attendance and punctuality as essential for academic success and overall student wellbeing. This policy aligns with ADEK requirements and outlines our approach to promoting and managing student attendance.

2. Attendance Expectations

- Regular Attendance: Students must attend a minimum of 95% of scheduled school days.

Absences:

- Parents must notify the school via email to the class teacher and section supervisor if a student is absent.
- Medical certificates or documentation are required for extended absences (3+ days).
- Unexcused absences may impact academic progress and lead to support interventions.
- Leave Requests: Submit requests through the school's management system at least 2 weeks prior for planned absences.

Attendance and Punctuality Policy

3. Punctuality

- Arrival: Students must arrive by 7:30 AM; late arrivals (after7. 50 AM) require a parent/guardian sign-in.
- Timeteliness: Students must be in class and ready to learn by 7.50 AM.
- Consequences: Repeated tardiness may lead to detention, loss of privileges, or parent meetings.

4. Monitoring and Support

- Tracking: Attendance is monitored daily; parents receive notifications for unexcused absences.

Interventions:

- 3 unexcused absences: Parent notification and meeting with the teacher.
- 5 unexcused absences: Formal meeting with leadership to develop support plan.
- 10+ unexcused absences: Report to ADEK; potential impact on promotion/retention.
- Support: Counselling, academic support, or referral to external services if needed.

5. Roles and Responsibilities

- Parents: Ensure timely attendance, notify the school of absences, and attend meetings.
- Students: Attend school regularly, arrive on time, and catch up on missed work

Attendance and Punctuality Policy

6. ADEK Compliance

- The school reports attendance data to ADEK as required.
- Students with less than 90% attendance may be at risk of not progressing to the next grade.

7. Review and Updates

- This policy is reviewed annually and updated in line with ADEK guidelines.



Digital Device Policy

Introduction

In alignment with the school's commitment to providing a safe, focused, and disciplined learning environment, the following policy outlines expectations for student use of digital devices. These guidelines ensure that technology enhances academic growth while minimizing distractions and safeguarding student wellbeing.

Purpose

The purpose of this policy is to:

- Encourage responsible and purposeful use of technology.
- Protect the privacy and safety of all members of the school community.
- Maintain an environment conducive to effective teaching and learning.

The school remains dedicated to integrating digital tools meaningfully, ensuring their use aligns with educational goals.

Approved Learning Devices

- Students may use school-approved devices (e.g., tablets, laptops) only for instructional purposes and under teacher supervision.
- Non-academic activities such as gaming, social media, entertainment browsing, or unauthorized recording are strictly prohibited on campus.
- Devices must be brought to school fully charged, handled responsibly, and any technical issues or misuse must be reported immediately to a teacher.

Mobile Phones and Smartwatches

To eliminate distractions and ensure student safety, mobile phones and smartwatches are strictly prohibited in school.

- Students must not bring these devices to campus.

Digital Device Policy

- If brought by mistake, the device must be submitted to the class teacher and will only be returned to parents.
- Any attempt to use, conceal, or access such devices during school hours will result in disciplinary action.

This rule is non-negotiable and applies to all grade levels.

Digital Safety and Conduct

Students are expected to always follow the school's digital safety standards, including:

- Not sharing passwords.
- Avoiding inappropriate or harmful content.
- Not attempting to bypass school filters.
- Refraining from cyberbullying or misuse of technology.

Responsible online conduct is essential to maintaining a secure digital environment for all.

Consequences for Violations

Failure to comply with this policy will result in progressive disciplinary measures, which may include:

- Verbal or written warnings.
- Confiscation of the device (returned only to parents).
- Restriction of digital privileges.
- Formal disciplinary action for repeated or serious violations.

These measures are intended to reinforce safe and appropriate use of technology.

Digital Device Policy

Commitment to a Responsible Digital Culture

- The school encourages students to develop healthy digital habits, recognizing that responsible device use is an important life skill. By following these guidelines, students contribute to a respectful, str· If brought by mistake, the device must be submitted to the class teacher and will only be returned to parents.

- Any attempt to use, conceal, or access such devices during school hours will result in disciplinary action.



- This rule is non-negotiable and applies to all grade levels.

- Structured, and secure academic environment.

- Parents and guardians are requested to support these expectations and ensure full compliance with the school's digital device regulations.

Conclusion

- The school's Digital Device Policy is designed to balance the benefits of technology with the need for a safe, distraction-free learning environment. By following these guidelines, students learn to use digital tools responsibly, parents remain assured of their child's wellbeing, and teachers can focus on delivering high-quality instruction.

- Together, we can foster a culture of respect, accountability, and responsible digital citizenship—ensuring that technology serves as a tool for learning rather than a source of disruption.

School Food and Nutrition Policy

Introduction

Bright Riders School promotes healthy eating habits to support students' physical health, wellbeing, and academic performance. The school encourages balanced meals and follows Abu Dhabi health and safety guidelines to maintain a healthy food environment for all students.

Healthy Lunchbox Guidelines

Students should bring a balanced lunchbox that includes:

- Whole grains or healthy carbohydrates (whole wheat bread, rice, roti)
- Lean protein (eggs, chicken, fish, beans, legumes)
- Fresh vegetables and fruits
- Water as the main beverage

Food Not Allowed in School

For student health and safety, the following items are not permitted:

- Deep-fried foods
- Carbonated drinks and energy drinks
- High-sugar desserts and candy
- Processed meats (hotdogs, salami, pepperoni)
- Pork or alcohol-containing food
- Foods with artificial colours, MSG, or high fructose corn syrup
- Nuts, sesame, and soy products due to allergy concerns

School Food and Nutrition Policy

Hydration

Students are encouraged to bring a refillable water bottle and drink water regularly, especially during physical activities.

Food Sharing and Celebrations

Food sharing is discouraged to prevent allergies and contamination. For birthdays or celebrations, parents are encouraged to consider non-food treats or activity-based celebrations.

Hygiene and Safety

Students should wash or sanitize hands before eating and keep eating areas clean. The school maintains strict hygiene and safety practices during meal times.

Allergies and Special Dietary Needs

The school keeps records of student allergies and ensures staff are aware of necessary precautions. Parents must inform the school about any allergy or special dietary requirement.

Parent Partnership

Parents are encouraged to follow the school's food guidelines and provide healthy lunch options. Working together helps promote lifelong healthy eating habits among students.

School Food and Nutrition Policy

Parent Partnership
Parents are encouraged to follow the school's food guidelines and provide healthy lunch options. Working together helps promote lifelong healthy eating habits among students.

Green – Amber – Red Food Guide

Green (Encouraged): Fruits, vegetables, whole grains, lean proteins, milk, water

Amber (Limited): Low-sugar baked items, small portions of dark chocolate

Red (Not Allowed): Fried foods, sugary drinks, high-sugar desserts, processed meats

Bright Riders School is committed to creating a healthy and safe food environment for all students.





Anti-bullying Policy

Bright Riders School is firmly committed to maintaining a safe, inclusive, and respectful learning environment for all students. Bullying in any form physical, verbal, social, cyber, gestural, or discriminatory is strictly forbidden. Bullying is defined as deliberate, repeated behaviour that causes physical or emotional harm and involves an imbalance of power.

All reported concerns are treated with the utmost gravity and handled in a confidential, sensitive, and timely manner. Parents are encouraged to report concerns to teachers, section heads, the school counsellor, or through the school portal. Incidents are evaluated according to their severity, frequency, impact and appropriate action will be taken in accordance with the Student Behaviour Policy. Responses may include counselling, parent meetings, behaviour contracts, withdrawal of privileges, suspension in serious cases, and restorative interventions. Students who experience bullying are provided with counselling, supervision and continuous monitoring where necessary.

Students are guided to respond using the High 5 Approach:

- Ignore
- Walk Away
- Talk Friendly
- Talk Firmly
- Report to a trusted adult



Preventive measures include Social and Emotional Learning (SEL), awareness initiatives, digital citizenship education, staff training, and active parent engagement. Parents are valued partners in fostering respectful behaviour through open communication, monitoring online activity, teaching constructive conflict resolution, and promptly reporting concerns. Together, we remain committed to fostering a culture of respect, empathy, and shared responsibility across the school community.

School Tardy Policy

Purpose: To promote punctuality, respect for time, and minimize disruptions.

Definition: A student is considered tardy if they arrive after the scheduled start time of the school day or class.

Tardy Policy:

1. Excused Tardiness:

- Medical appointments (with doctor's note)
- Family emergencies (with parent note)
- Traffic/transportation issues (with parent note)

2. Unexcused Tardiness:

- Oversleeping
- Traffic congestion (without valid reason)
- Personal reasons (without prior approval)

Consequences:

- 3 to 5 unexcused tardies: Verbal warning + parent notification
- More than 5 written warning +parent notification.
- More than 10 parents will be called for a meeting

Procedures:

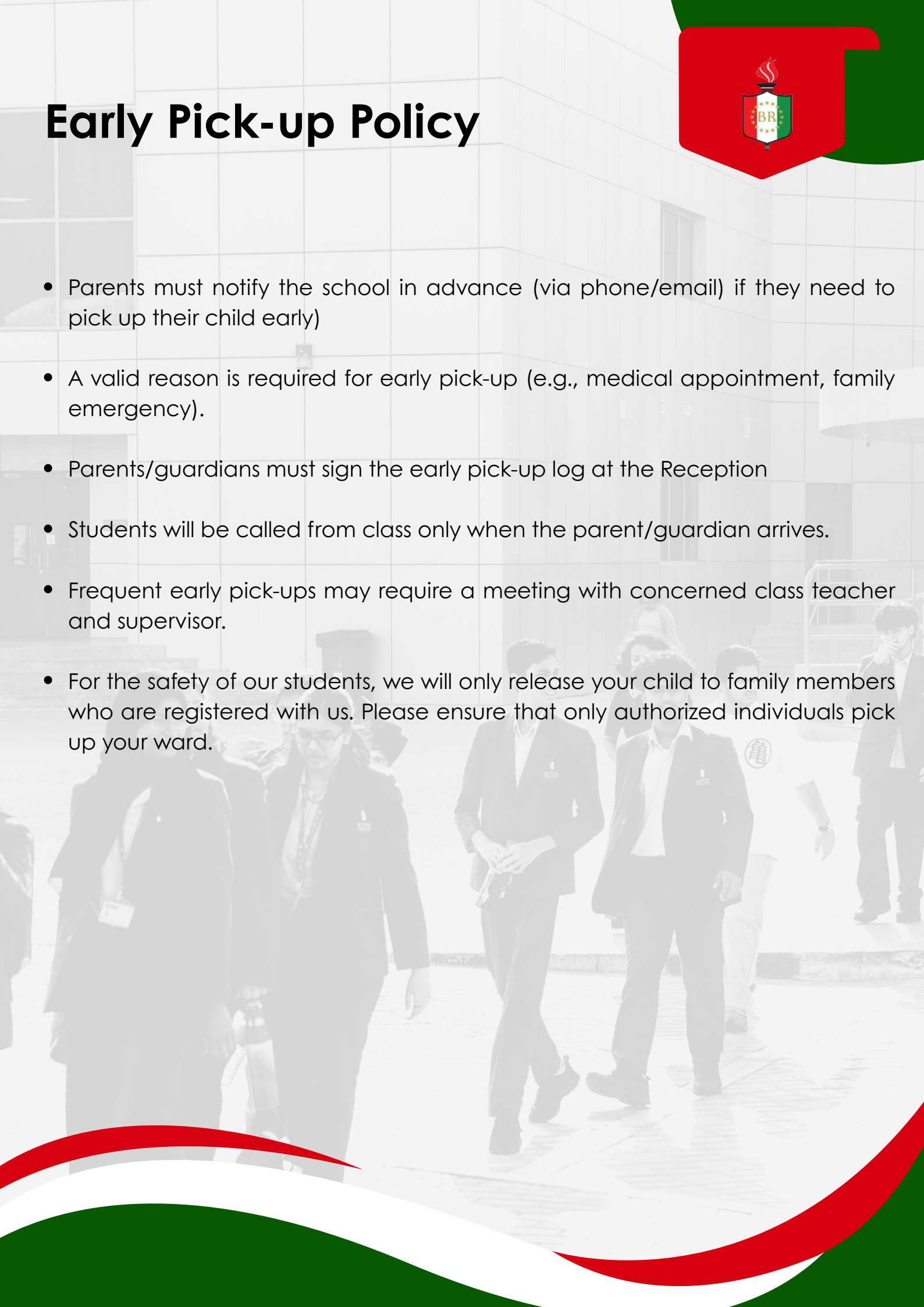
- Students arriving late report to the office for a tardy pass
- Teachers mark students tardy in the system
- Parents notified via email/SMS for unexcused tardies

Exceptions:

- School-related activities
- Weather-related delays
- This policy aims to encourage punctuality while being fair and supportive

Early Pick-up Policy

- Parents must notify the school in advance (via phone/email) if they need to pick up their child early)
- A valid reason is required for early pick-up (e.g., medical appointment, family emergency).
- Parents/guardians must sign the early pick-up log at the Reception
- Students will be called from class only when the parent/guardian arrives.
- Frequent early pick-ups may require a meeting with concerned class teacher and supervisor.
- For the safety of our students, we will only release your child to family members who are registered with us. Please ensure that only authorized individuals pick up your ward.



Transport Policy – Parent Communication

1. Responsibilities

Parents/Guardians Must:

- Ensure children are at the pickup point at least 5 minutes before the scheduled time. If delayed, parents are responsible for bringing the child to school—school transport will not wait.
- Not board the school bus unless invited by the Bus Driver or Bus Nanny. Only authorized personnel are allowed on board.
- Accompany children under 15 years old to and from the bus stop unless formally approved otherwise in writing. This is mandated by ADEK.
- Inform the Transport Manager immediately of any delays or changes in pickup/drop-off arrangements.
- Ensure only authorized individuals collect the child, with prior written notification (email or form) provided to the school.

Please Note: The School Principal may withdraw school transport privileges if a student:

- Violates safety rules or endangers others on the bus.
- Refuses to board at the designated stop.
- Leaves the bus at an unauthorized stop.

Transport Policy – Parent Communication

- Receives more than 3 written complaints in a school year.
- Causes delays in the trip more than 3 times in a school year.

School Transport Department Will:

- Assign bus seats on a first-come, first-served basis, subject to availability.
- Provide trained bus guardians on every bus.
- Clearly display seating plans for safety and monitoring.
- Ensure full compliance with licensing, vehicle safety, and government transport laws.
- Use surveillance cameras on buses as per ADEK regulations.
- Maintain valid insurance for buses and personnel.

2. ADEK / Regulatory Compliance

- Children under 15 cannot travel to or from school alone by taxi, ride-share, or on foot.
- A formal handover process must be followed. Children will only be released to approved persons with valid identification.

Transport Policy – Parent Communication

- Transport routes, schedules, and fees will be clearly communicated to parents in advance.

3. Pick-Up and Drop-Off Procedures

- Bus routes and stops will be designated and shared ahead of time.
- The bus will not depart before the scheduled time and will wait only a reasonable duration after the scheduled time.
- For KG1 to Grade 8 students: If no authorized adult is present at drop-off, the child will be brought back to school and parents will be informed.
- If a child has a sibling in Grade 9 or above, and with written consent, the older sibling may collect the younger one from the bus.

4. Student Behaviour and Safety

- Students must wear seat belts and remain seated while the bus is moving.
- No standing, walking around, or using inappropriate language.
- Respect towards the bus driver, nanny, and other students is mandatory.
- Electronic gadgets are not allowed on the bus.
- No eating or drinking, unless approved for medical reasons.

Transport Policy – Parent Communication

- No littering: students must help keep buses clean.
- Students should walk 10 steps away from the bus after disembarking to ensure visibility.

5. Consequences of Misbehaviour

- The school follows a zero-tolerance policy toward misbehaviour on the bus.
- Any incident will be reported by the Bus Guardian to the Transport Manager.
- Repeated offences may lead to suspension or termination of transport services, and in extreme cases, disciplinary action from the school.
- Parents are liable for any damage to the bus caused by their child.
- No transport fee refunds will be provided if a student is suspended from using the service due to misbehaviour.

6. Transport Fees and Payment

- Transport fees must be paid in advance, either in full or through an agreed instalment plan.
- Payment details will be shared before the start of each term.

Transport Policy – Parent Communication

- Parents will receive notifications via the Salama App when the child boards and exits the bus.

7. Discontinuation or Changes in Service

- If service is discontinued mid-term, no refunds will be provided unless previously approved.
- Any request for a change in route or area must be submitted in writing at least 15 working days in advance and is subject to availability.
- The school will confirm status of the request within 2 working days of receiving it.

8. Communication & Emergencies

- Parents must keep the school informed of updated contact details at all times.
- In the event of delays, route changes, or emergencies, the Transport Department will notify parents immediately.
- The Salama App will also be used for real-time transport updates.

Dear Parent,

Your trust, support, and partnership are deeply appreciated.

You are a valued part of our school community, and together we are shaping bright futures for our children.

Warmly,

Bright Riders School

Abu Dhabi